

VERNON TOWNSHIP BOARD MINUTES  
MEETING HELD December 5, 2016

TOWNSHIP OF VERNON, COUNTY OF ISABELLA

LOREN COLE, CLERK

- A. The Regular Meeting of the Vernon Township Board was held on December 5, 2016 at 6:30 p.m. Members present: Jeff Bean (Supervisor), Loren Cole (Clerk), Stephanie Allen (Treasurer) and Julie Cole (Deputy Clerk). Members absent: Mike Turner (Trustee) and Ben Browning (Trustee).
- B. The meeting was called to order at 6:30 p.m. by J. Bean who led the Pledge to the Flag.
- C. Administration of the Oath of Office to newly elected Vernon Township Board Members: Loren Cole (Clerk) administered the Oath to Stephanie Allen (Treasurer) and Julie Cole (Deputy Clerk).
- D. S. Allen made the motion to approve the agenda for this month and the minutes from last month. Motion seconded by L. Cole. Motion passed.
- E. Visitors present: Jill Reynolds (with Waste Management); Ken Warner (resident) had concerns about the increase in Waste Management rates on tax bill, the condition of the roads and the library costs on the tax bill.
- F. Supervisor's Report:
  - 1. Fire Dept: Need to fill township seat on INEFD.
  - 2. Property Tax:
    - a) December BOR on the 13<sup>th</sup> at 10 a.m. at Township Hall.
    - b) Dan & Cheryl Haring Land Division, Section 24.
    - c) Scott and Cheryl Selles Land Division.
  - 3. Solid Waste:
    - a. Trash Contract expires 12-31-16.
  - 4. Township Assets:
    - a. Cemetery: Cemetery Bollard posts.
- G. Clerk's Report:
  - 1. Budget: see packet.
  - 2. Election Issues: Presidential Recount for Isabella County to start Saturday at 9 a.m.
  - 3. Miscellaneous: Report and information from Consumers energy.
- H. Treasurer's Report
  - 1. Financial Report as of: November 30, 2016

a. General Fund Checking.....	\$116,778.26
b. Waste Management.....	\$ 32,410.22
c. Vernon City Highway Lighting.....	\$ 2,177.72
d. Vernon Twp Perpetual Care Savings.....	\$ 43,895.01
e. Vernon Twp Cemetery CD -----	\$ N/A
f. Super High Yield Acct -----	\$ 76,493.83
  - 2. Funds Received for the month of November 2016

a. State of MI Revenue Sharing.....	\$ 0
b. Chemical Bank: interest.....	\$ 0
c. Vernon Tax Account.....	\$ 0

3. Review and Pay Bills: Motion made by L. Cole to pay bills for a total of \$13,054.60. Motion seconded by S. Allen. Motion passed.

I. Trustees' Reports

1. Mike Turner: Absent
2. Ben Browning: Absent.

J. Old Business:

1. Roof Field Status: L. Cole to check on this. S. Allen made the motion to table this topic. L. Cole seconded it. Motion passed.

K. New Business:

1. Stephanie Allen-Tax Revenue Management Software: The desire is to change to BS&A. The county is paying for the software at \$3310.00 and the training at \$1100.00. As a township, we will be responsible for the maintenance cost per year except not the first year. L. Cole made the motion to take the county up on the offer for BS&A software and training for tax revenue management contingent upon any documentation to the contrary. The Board agrees to move into the program from the county for BS&A accounting software and training and the first year of maintenance all to be paid for by Isabella County. It is this boards understanding they we will pick up the annual updates and maintenance for a fee not to exceed \$660 for the second year. S. Allen seconded the motion. Motion passed.
2. Consideration to Extend Current Waste Management Contract: Jill Reynolds from Waste Management spoke to the board about some issues we have faced over the year and some ways to correct them. Also spoke about some possible changes to the present contract. S. Allen made the motion to authorize the supervisor to finalize the details of the extension of the current Waste Management contract for a period of 5 years beginning January 1, 2017. The first year rate will be 10.99 per residential unit per month with fixed annual increases of 2.5% and fuel protection at \$3.25 / gal and provided no major issues arise. The clerk is authorized to execute the contract. Motion seconded by L. Cole. Motion passed.

L. Adjournment. S. Allen made the motion to adjourn. L. Cole seconded the motion. Motion passed. This meeting was adjourned at 7:50 p.m.

Respectfully Submitted:

Julie Cole, Deputy Clerk

# VERNON TOWNSHIP PROJECT LIST 2016-2017

**The following items have not been prioritized:**

1. Township Hall:
  - a. Extend Parking on South Side of Roadway.
  
2. Establish Record Retention Procedure:
  - a. Fire safe file storage of paper documents—4 have been purchased and waiting to be set up in the office.
  
3. Cemetery:
  - a. Set Boundary Markers.
  - b. Protect Burial Lots From Being Driven On.
  - c. Coleman Road Access.
  - d. Drainage.
  - e. Install or Repair Existing Flag Pole or remove altogether.
  - f. Consider putting a dumpster at the Cemetery.
  - g. Tree work.
  
4. Zoning: On hold for now.
  
5. Waste:
  - a. Consider a Township Wide Hazardous Waste Collection Day of Promotion of Soil Conservation District Events.
  
6. Internet Service:
  - a. Consider methods to infill areas not yet serviced by High Speed Internet.
  - b. Consider internet service at the Township Hall.
  
7. Fire Protection:
  - a. Work to balance fire department payments to 1 mill of contributing taxable values.

8. Roads:

- a. Evaluate Gravel roadways for areas in need of drainage and prepare list by priority.
- b. Consideration of new road millage issue.